



PŪKAHA BOARD PERFORMANCE REPORT

For the year ended 30 June 2019



Pūkaha Mount Bruce
Chairman's Annual Report
For the year ended 30th June 2019

12 months ago we reported progress on the early stages of the implementation of our 2018-2021 Strategic Plan. I am pleased to confirm excellent progress during the 2018-2019 year.

Highlights for the year have included,

- Further advancement with our predator control methods.
- Completed a comprehensive biodiversity survey with support from Pub Charity.
- Survey identified 22 different bird species including 5 at risk or declining.
- Appointment of a cultural tourism advisor, Wayne Pitau and launch of cultural tours.
- Increased visitor numbers including excellent uptake of the local's rate launched in October 2018
- Record number of volunteers (60) and volunteer hours (12,000)
- Growing local, national and international profile, receiving Qualmark Gold accreditation was a highlight.
- Commencement of planning for new \$4 million Environment and Ecology Training Programme

Fundraising and financial support.

Considerable planning has gone into a proposed new \$4 million education centre. Once funding is secured, building could commence in the early part of 2020. The centre will have overnight accommodation for 40 people, 7-10 motor home sites, a nocturnal boardwalk that provides access to night-time guided forest experiences, environmental education programmes and hospitality ecology-based training and employment.

Two major fundraisers during the year, the Love Pūkaha Dinner and the Wairarapa Garden Tour made an important contribution to the financial position of the organisation.

Trust House has again shown their belief in Pūkaha with a significant grant to enable a complete rebrand and launch of a new website.

Pūkaha has been working closely with existing and new corporate sponsors to ensure their generous support is recognised in the community.

We continue to be indebted to Pub Charity for their outstanding support for the restoration project.

From a trading viewpoint we posted a small loss of \$52,129.

Restoration

The highlights for the year included the completion of the first ever comprehensive biodiversity survey. The results of the study are contributing significantly to predator control and species planning and though there will continue to be challenges we are committed to achieving predator free status by 2035. We recognise the excellent contribution of our contractor John Bissell and his company Blackblocks Environmental Management Ltd. In addition to his core contract John undertook the role of senior project manager for this financial year and undertook a substantial review of the restoration project with a view to improving the efficiency and effectiveness of predator control methodology in the reserve. The changes in approach and technology should result in some good savings as well as predator control results. John's advice and expertise is being sought way beyond the boundaries of Pūkaha and we are lucky to have his expertise on hand here in the Wairarapa.

The special relationship we have with Dr Helen Blackie and her team from Boffa Miskell continues to make a real difference and to keep Pūkaha at the cutting edge of advancements in predator control. We continue to work closely with both Horizons Regional Council and Greater Wellington Regional Council to reduce predator numbers in 2,600ha of 'buffer zone' surrounding the reserve.

Wildlife

Pūkaha continues to be recognised nationally for specialised skills and expertise in captive breeding of highly endangered bird species. In addition to the core programmes delivered under contract to DOC, a number of contracts for captive breeding and wildlife husbandry for third parties were also delivered. It was a busy breeding season for our captive breeding programmes including excellent success with Shore Plover, Whio, Pateke, Kaka, Red Crowned Kakariki, Yellow Crowned Kakariki and Kiwi. Post the end of the financial year a Kōkakō census was undertaken in the reserve which confirmed 40 pairs of territorial kokako identified in the forest. This is an average of 10% population growth each year since the last survey in 2016.

Partners

I have referenced the special relationship we have DOC and also comment on the enduring relationship with Rangitāne which continues to grow and develop under the leadership of our GM Emily Court. Two significant initiatives occurred in the later part of the year with the appointment of Wayne Pitau as our cultural tourism advisor and the introduction of cultural tours. The presence of Maori Artists working on site in the Visitor Centre and the inclusion of culture elements to all our daily talks and tour content has become the norm.

The year ahead will be particularly significant in terms of our partnership with Rangitāne with the formal handover of the reserve to Rangitāne to take place in February 2020 followed by the gifting to the people of New Zealand in Feb 2021.

Staff, Board, Sponsors and Funders

Special thanks to Emily Court, General Manager and staff for their outstanding contribution during the year. We welcome Sarah Watkins, Commercial Development Manager and Alex Wall, Marketing Advisor who joined us during the year.

I wish to personally thank Emily Court for her excellent leadership and contribution as we push the boundaries in implementing our strategic plan, enhance our relationships with our partners and challenge the status quo. For the second year running the Community Open Day at Labour weekend was a great success.

We continue to receive outstanding support from sponsors and funders including Pub Charity, Trust House, Masterton District Council, Tararua District Council, Enumerates, Fagan Motors, Higgins Contractors, Kiwi Recruitment, Innes Dean Tararua Law, Tumu ITM, WBS and Technology Solutions. A number of businesses in the community provide their support by way of reduced fees and this is also very much appreciated.

Finally sincere thanks to my board including deputy chair Duncan Fletcher for their contribution and support during the year.

Bob Francis
Chairman

Performance Report

Pukaha Mount Bruce
For the year ended 30 June 2019

Prepared by Enumerate Limited

Contents

3	Directory
5	Entity Information
7	Approval of Performance Report
8	Statement of Service Performance
10	Statement of Financial Performance
11	Statement of Financial Position
12	Statement of Cash Flows
13	Statement of Accounting Policies
16	Notes to the Performance Report

Directory

Pukaha Mount Bruce For the year ended 30 June 2019

Physical Address

Pukaha Mount Bruce Wildlife Centre

85379 State Highway 2

Mount Bruce

Masterton

Postal Address

PO Box 680

Masterton 5840

IRD Number

92-967-549

Board Members

Chairperson:

- Bob Francis

Board Members:

- Duncan Fletcher
- Reg Kemper (Department of Conservation)
- Claire Matthews
- Clive Paton - retired 18 March 2019
- Kate Clark
- Georgina Morrison
- Russell Kawana (Rangitane o Wairarapa)

General Manager:

- Emily Court

Honorary Chartered Accountant (Compiler)

Enumerate Limited

Chartered Accountants

444 Queen Street

Kuripuni

Masterton



Auditor

Sellar & Sellar

81 Queen Street

Masterton

Solicitor

Gawith Burridge

4 Church Street

Masterton

Bankers

Westpac Bank

185 Queen Street

Masterton

Definitions

Auditor: "A "qualified auditor" is a person, often a member of the New Zealand Institute of Chartered Accountants, recognised under the Financial Reporting Act 2013 and engaged by the Pukaha Mount Bruce Board to review the Board's activities to ensure the validity and legality of their financial records and performance, and to express an opinion on whether the financial statements comply with the required accounting standards and fairly reflect the Board's performance and position giving readers reasonable assurance about the reliability of the information presented.

Compiler: "A member of the New Zealand Institute of Chartered Accountants engaged by the Pukaha Mount Bruce Board to prepare and present financial information in a specified form in accordance with a specified basis of accounting, without undertaking to express any assurance on the information."



Entity Information

Pukaha Mount Bruce For the year ended 30 June 2019

'Who are we?', 'Why do we exist?'

Legal Name of Entity

Pukaha Mount Bruce Board

Entity Type

Registered Charitable Trust

Charitable Entity Number

CC20604

Registration Number

1819047

Entity's Purpose and Mission

Vision and Mission

To be recognized nationally and internationally as Aotearoa New Zealand's number one mainland, indigenous wildlife centre.

Our unique role in contributing to our country's heritage is re-creating a predator free natural environment where rare native birds, plants and other wildlife can breed and thrive, Rangitane are respected and present, visitor engagement is meaningful and authentic, and we demonstrate leadership to improve the ecological balance in Aotearoa New Zealand and internationally. Pukaha Mount Bruce comprises two interdependent operations; the science-based wildlife sanctuary and the visitor-centre based tourism and advocacy business. While both are necessary for the sustainability of the operation, they have competing demands and, without a clear purpose and strategy, and careful management, the success of one could counter the success of the other.



Entity Structure

Board Structure:

The Board Trust Deed allows for seven appointed members, including one person appointed by Rangitane o Wairarapa, one person appointed by the Department of Conservation and one appointed by the National Wildlife Centre Trust, with four external members being appointed by Board members. In addition, up to three co-opted members may be appointed by the Board. The National Wildlife Centre Trust was wound up at the end of 2017 and consequently the board made an appointment to one of these co-opted positions at this time.

The Board elects its own Chairperson and Deputy Chairperson. The Board has an Audit and Finance Sub Committee and may set up Sub Committees for specific activities or projects. The maximum tenure for the Chairperson is currently four terms of three years.

A full review of the governance practices, rules and constitution is currently being undertaken and will be signed off at the AGM in November 2019.

Organisation Structure:

At the beginning of the 2018-2019 financial year the Pukaha Board approved a new three year strategic plan including commercial and conservation goals. In order to achieve these new goals an organisational review was undertaken and several changes were made to the business structure. The new structure was put in place at the end of 2018 with new appointments being made at the end of 2018 and January 2019. Two of the new positions created, Biodiversity Manager and Education Manager have not yet been filled.

The General Manager is responsible for the overall performance of the organisation. The General Manager is supported by a leadership team covering the specialised areas of Finance, Commercial (hospitality and tourism), Biodiversity, Education and Forest Restoration.

See appendix one for a breakdown of the organisation structure.

Main Sources of Entity's Cash and Resources

Pukaha generates its revenue from admissions, retail sales, café sales, grants, donations, sponsorship and fund raising events.

Entity's Reliance on Volunteers and Donated Goods or Services

Pukaha Mount Bruce is highly reliant on volunteers who assist with species management, visitor experience hosting and guiding and trap line clearing and telemetry work for the forest restoration programme.

Approximately 12,003 volunteer hours were donated this year by around 60 volunteers. This is equivalent to around 6 full time staff members and was an increase of 1,603 hours on the previous financial year.

A dedicated team of volunteers also supported the 8th Annual Pukaha Wairarapa Garden Tour in November 2018. Donating around 500 hours of their time. This of course does not include the many hours of hard work and toil that the garden owners put into making their properties picture perfect for the tour. This generosity is greatly appreciated.

The Pukaha Mount Bruce Board is also supported by local businesses that provide donated items and support for fundraising events and provide their services at no cost or heavily discounted rates. This generous support makes a significant difference to the financial sustainability of the organisation.



Approval of Performance Report

Pukaha Mount Bruce For the year ended 30 June 2019

The Board of Trustees are pleased to present the approved performance report including the historical financial statements of Pukaha Mount Bruce Board for year ended 30 June 2019.

APPROVED



Bob Francis

Chairperson

Date

BH November 2019



Duncan Fletcher

Deputy Chairperson

Date

13/11/19



Statement of Service Performance

Pukaha Mount Bruce

For the year ended 30 June 2019

'What did we do?', 'When did we do it?'

Description of Entity's Outcomes

During the 2018/2019 financial year the Pukaha Mount Bruce Board approved a new three year strategic plan. This including the following strategic goals which were set in July 2018. Each of the goals reflect an essential element of our mission. The goals are all symbiotic and interdependent - success in each and every area is required to achieve our vision.

1. Predator free

Rat density, as expected in this "mast" year was at high levels and had to be dealt with aggressively prior to the 2018/2019 breeding season. With the support of DOC 'Battle for our Birds' funding a successful intensive rat operation was undertaken reserve wide in October 2018.

A review of the predator control methods was undertaken during the year and this was peer reviewed by Boffa Miskell. A number of changes to the trapping tools, density and areas of focus have been introduced as a result of the review. Pukaha is confident that predator control at the reserve is amongst the best in the country and is committed to continuous improvement and investing in the latest tools and technology to achieve predator free status.

2. Restoration of the forest

A comprehensive biodiversity survey was undertaken during the year with the support of funding from Pub Charity. The results of the survey are contributing to predator control and species translocation planning. Importantly this report forms the foundation stone to measure changes in the forest biodiversity over time and gauging the success of the programme over coming years.

3. Increase numbers of historical native wildlife species

A total of 22 different bird species were identified as a part of the biodiversity audit undertaken in March 2019. Of these, 15 are native species and five are classified as at risk or declining. The abundance of small forest bird species such as whiteheads and rifleman, which are particularly vulnerable to predators, is a good indicator of success of the predator control regime.

The annual kiwi call count and conservation dog kiwi tracking did not take place this year due to a timing clash with the rat control operation so we are not able to report on the wild kiwi population.

It was a busy breeding season for our captive breeding programmes - successful breed and release results include:

Shore Plover - 16 chicks

Whio (Blue Duck) - 7 ducklings

Pateke (Brown Teal) - 26 ducklings

Kaka - 7 chicks

Red Crowned Kakariki - 7 chicks

Yellow Crowned Kakariki - 7 chicks

Kiwi (Operation Nest Egg) - 5 chicks from Pukaha Reserve and 16 chicks from other reserves

4. Nationally recognised place of ecological knowledge and learning

During the 2018/2019 year Pukaha hosted 1,600 students from a diverse range of 43 schools that are within 120 minutes travelling time.



Of those 43% came from within 30 minutes travel time; 84% from within 60 minutes and the balance of 16% was over an hour travel time.

Pukaha continues to contribute to Enviroschools, Trapping and Tracking Programme and openly encourages all environmental groups, education providers, students and science organisations to consider Pukaha for environmental research and learning.

Good progress has been made on the development of a renewed Environmental Education Programme and we expect to recruit an Education Manager in late 2019 early 2020 to accelerate this progress.

5. Embrace and represent our cultural and physical heritage

The appointment of a cultural tourism adviser, Wayne Pitau, in February 2019 was a great leap forward for Pukaha. With Wayne's guidance and support the wider Pukaha team is embracing cultural story telling, using Te Reo in their interactions with visitors and one another. The plan for the year ahead includes the introduction of cultural tours, the presence of Maori Artists working on site in the Visitors Centre and the inclusion of cultural elements to all daily talks and tour content.

6. Sustainable, balanced management and growth

Financial:

The net loss for this financial year is a result of significant investments in people and brand as well as important maintenance during the year.

Environmental:

The team has been working closely with key suppliers to reduce the amount of packaging waste and switching to environmentally gentle cleaning products.

Social:

Volunteer hours exceed 12,000 for the year - getting closer to the 2021 target of 14,400. Volunteers include more than 30 locals who volunteer on a regular basis through the year and a total of 16 volunteers from around the world.

Pukaha has continued an excellent relationship with WINZ, offering work experience opportunities for long term unemployed.

7. Nationally and internationally recognised visitor destination

It has been a significant year for Pukaha with the launch of a new brand, new website, the appointment of additional marketing staff and the launch of a hapori (local's) rate for residents of the Tararua and Wairarapa Regions. Visitors numbers for the full year was a record 42,500 people, exceeding the 2021 target of 40,000. This was an increase of 26% on the previous financial year.

Pukaha was thrilled to be awarded Qualmark Gold accreditation at the beginning of the financial year.

8. Commercial/business viability

Our goal is to have multiple income streams, commercial, non-commercial and sponsorship. This year the income was made up as follows:

Commercial - 69% (target 60%)

Donations, Fundraising and Grants - 29% (target 20%)

Corporate Sponsorship - 2% (target 20%)

Spend per visitor was \$22.77, which is below the 2021 target of \$28 but tracking well with an increased focus on up selling tours and generally adding more value to the visitor experience.

The cafe has made excellent progress towards achieving profitability and has done this through careful cost management as well as increasing revenue and catering revenue.



Statement of Financial Performance

Pukaha Mount Bruce

For the year ended 30 June 2019

'How was it funded?' and 'What did it cost?'

	NOTES	2019	2018
Revenue			
Donations, fundraising and other similar revenue			
Donations received	1	410,578	469,901
Fundraising Revenue	1	101,221	104,372
Grants	1	116,010	164,870
Total Donations, fundraising and other similar revenue		627,809	739,143
Fees, subscriptions and other revenue from members	1	7,478	10,339
Revenue from providing goods or services	1	1,340,823	1,213,919
Interest, dividends and other investment revenue	1	14,858	10,242
Other revenue	1	28,059	24,283
Total Revenue		2,019,026	1,997,925
Expenses			
Expenses related to public fundraising	2	38,316	39,415
Volunteer and employee related costs	2	9,051	5,979
Costs related to providing goods or service	2	1,854,287	1,709,716
Other expenses	2	169,552	157,097
Total Expenses		2,071,206	1,912,207
Surplus/(Deficit) for the Year		(52,179)	85,719



Statement of Financial Position

Pukaha Mount Bruce As at 30 June 2019

'What the entity owns?' and 'What the entity owes?'

	NOTES	30 JUN 2019	30 JUN 2018
Assets			
Current Assets			
Bank accounts and cash	3	299,943	301,201
Debtors and prepayments	3	58,680	69,901
Inventory	3	25,923	46,695
Investments	3	260,000	261,236
Total Current Assets		644,546	679,034
Non-Current Assets			
Property, Plant and Equipment	5	5,203,553	5,201,352
Total Non-Current Assets		5,203,553	5,201,352
Total Assets		5,848,099	5,880,386
Liabilities			
Current Liabilities			
Bank overdraft	4	-	70,092
Creditors and accrued expenses	4	160,622	103,013
Employee costs payable	4	62,303	47,904
Unused donations and grants with conditions	4	317,952	349,130
Other current liabilities	4	42,472	41,950
Total Current Liabilities		583,349	612,090
Non-Current Liabilities			
Loans	4	310,107	261,474
Total Non-Current Liabilities		310,107	261,474
Total Liabilities		893,456	873,564
Total Assets less Total Liabilities (Net Assets)		4,954,643	5,006,822
Accumulated Funds			
Accumulated surpluses or (deficits)	6	4,954,643	5,006,822
Total Accumulated Funds		4,954,643	5,006,822



Statement of Cash Flows

Pukaha Mount Bruce

For the year ended 30 June 2019

'How the entity has received and used cash'

	2019	2018
Cash Flows from Operating Activities		
Donations, fundraising and other similar receipts	552,290	752,988
Fees, subscriptions and other receipts from members	7,478	10,339
Receipts from providing goods or services	1,393,938	1,198,364
Interest, dividends and other investment receipts	13,737	9,059
Cash receipts from other operating activities	7,847	2,126
GST	16,226	(4,887)
Payments to suppliers and employees	(1,824,074)	(1,713,567)
Payments for fundraising activities	(15,678)	(46,849)
Cash flows from other operating activities	(2,250)	(2,243)
Total Cash Flows from Operating Activities	149,514	205,330
Cash Flows from Investing and Financing Activities		
Receipts from investments matured	201,236	-
Payments to acquire property, plant and equipment	(120,621)	(117,650)
Payments to investments	(200,000)	-
Movement of loans borrowed from other parties	38,786	(39,956)
Total Cash Flows from Investing and Financing Activities	(80,599)	(157,606)
Net Increase/ (Decrease) in Cash	68,914	47,725
Cash Balances		
Cash and cash equivalents at beginning of period	231,109	183,384
Cash and cash equivalents at end of period	300,023	231,109
Net change in cash for period	68,914	47,725



Statement of Accounting Policies

Pukaha Mount Bruce

For the year ended 30 June 2019

'How did we do our accounting?'

Reporting Entity

The Pukaha Mount Bruce Board (the Board) is a charitable trust set up to benefit the Pukaha Mount Bruce. The Board is of the view that the Board is a public benefit entity for financial reporting purposes.

The Objects for which the Board is established are:

1. To provide strategic guidance to Pukaha Mount Bruce.
2. To establish key performance indicators and monitor achievement of those indicators.
3. To ensure the economic and environmental sustainability of Pukaha Mount Bruce.
4. To aid and promote the conservation, restoration and protection of New Zealand's native flora and fauna and natural ecosystems.
5. To educate the public of New Zealand in general and overseas visitors on the need for conservation and further restoration and protection of New Zealand's indigenous flora and fauna and natural ecosystems.
6. To encourage public support for and involvement in the conservation of indigenous flora and fauna and natural ecosystems.
7. To promote and incorporate the cultural values of tangata whenua in relation to natural ecosystems and Te Taiao principles.

The Board consists of seven appointed members. The appointed members are:

1. One person appointed by Rangitane o Wairarapa as its representative on the Board who shall be a member of the Rangitane O Wairarapa Runanga Board or nominee of the Rangitane O Wairarapa Runanga Board.
2. One person appointed by the Director General of the Department of Conservation as his or her representative on the Board.
3. One person co-opted by the board after National Wildlife Centre Trust wind up.
4. Three External Members that will be appointed by the Board Members.
5. The Board may also appoint up to three Co-opted Members.

The Pukaha Mount Bruce partners, Rangitane o Wairarapa and the Department of Conservation have agreed to work together to provide strategic direction for Pukaha Mount Bruce. The Pukaha Mount Bruce Partners agree to respect, promote and assist each other with achieving each organisation's objectives in respect to the achieving of the collective vision and objects of Pukaha Mount Bruce. The Board is committed to working co-operatively and maintaining the highest standards of professionalism and integrity to achieve the Objects of the Board.

Basis of Preparation

The entity has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

It is noted that the expenses exceed \$2,000,000 in this reporting period. The External Reporting Board states that the entity is generally permitted one or two annual reporting periods before the higher reporting standards are required. The Board will review the requirements if expenses exceed \$2,000,000 in the 2020 reporting period.

Measurement Basis

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars.



Goods and Services Tax (GST)

The entity is registered for GST. All amounts are stated exclusive of goods and services tax (GST) except for accounts payable and accounts receivable which are stated inclusive of GST.

Income Tax

The Board is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cash Flows comprise cash balances and bank balances (including overdrafts and short term deposits) with original maturities of 90 days or less.

Revenue Recognition

Grants

Grants are recorded as income as received unless there are unfulfilled conditions attaching to the grant, in which case the amounts relating to the unfulfilled conditions is recognised as a liability and released to income as the conditions are fulfilled.

Donations

Donations are recorded as revenue when their receipt is formally acknowledged by the board.

Interest Income

Interest income on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

Operating Lease Payments

Payments made under operating leases are recognised in the income statement on a straight-line basis over the term of the lease.

Accounts Receivable

Accounts Receivable represents items that the Board has issued invoices for, but has not received payment for at year end. They are initially recorded at fair value and subsequently recorded at the amount the Board realistically expects to receive. A provision for impairment of Accounts Receivable is established where there is objective evidence the Board will not be able to collect all amounts due according to the original terms of the debt.

Inventories

Inventories are consumable items held for sale. They are stated at the lower of cost and net realisable value. Cost is determined by the cost of the last stock purchase. Net realisable value is the estimated selling price in the ordinary course of business, less the estimated costs necessary to make the sale. The write down from cost to net realisable value is recorded as an expense in the income statement.

Investments

Short term deposits have maturities between three months and one year. Investments in deposits are measured at amortised cost using the effective interest method.

At balance date the Board assesses whether there is any objective evidence that an investment is impaired. Any impairment loss is recorded as an expense in the income statement.



Property, Plant and Equipment

Furniture and plant are stated at valuation less depreciation.

Property, plant and equipment acquired with individual values less than \$500 are not capitalised, they are recognised as an expense in the income statement.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value).

Depreciation

Depreciation is charged for all property, plant and equipment.

- Furniture and Plant: 7.8% to 50% Cost Price.
- Buildings: 0% to 3% Cost Price.

Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the Board prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

Financial Assets and Liabilities

The Board's financial assets comprise cash and cash equivalents, debtors, GST receivable and investments. All of these financial assets are categorised as " loans and receivables" for accounting purposes in accordance with financial reporting standards.

The Board's financial liabilities comprise creditors ,GST payable and loans. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial standards.

Changes in Accounting Policies

There have been no changes in accounting policies. Policies have been applied on a consistent basis with those of the previous reporting period.



Notes to the Performance Report

Pukaha Mount Bruce

For the year ended 30 June 2019

2019

2018

1. Analysis of Revenue

Donations, fundraising and other similar revenue

Donations

Donated Services	31,500	-
Donations - Dinner	14,461	29,217
Donations	28,996	163,046
Online Fundraising Campaigns	-	1,719
Education Donation	10,000	10,000
Forest Restoration Pub Charity Grant	643,572	615,051
Less Unspent Grants	(317,952)	(349,130)
Total Donations	410,578	469,901

Fundraising

Dinner Ticket Sales	12,452	19,565
Sponsor a Hectare	3,025	5,584
Garden Tour - Income	48,744	56,179
Corporate Sponsorship Income	37,000	23,043
Total Fundraising	101,221	104,372

Grants

Grants	75,000	107,609
Grants - Ministry of Social Development	-	2,261
Grants - Local Government	20,000	15,000
Grants - Tararua Council	12,500	10,000
Grants - Carpark	8,510	30,000
Total Grants	116,010	164,870

Total Donations, fundraising and other similar revenue

627,809 739,143

Fees, subscriptions and other revenue from members

Membership Fees	7,478	10,339
Total Fees, subscriptions and other revenue from members	7,478	10,339

Revenue from providing goods or services

Admissions	458,942	459,215
Cafe Revenue	319,608	290,166
Captive Management Contracts	58,888	16,228
Captive Management Contract - DOC	284,300	235,895
House Rental	15,800	18,200
Manukura Royalties	1,491	2,121
Visitor Centre Retail Sales	201,793	192,095
Total Revenue from providing goods or services	1,340,823	1,213,919



Interest, dividends and other investment revenue		
Interest Income	14,858	10,242
Total Interest, dividends and other investment revenue	14,858	10,242
Other revenue		
Accounting Services - Donated by Enumerate Chartered Accountants	11,843	14,860
Other Revenue	8,282	2,126
Vehicle Lease - Discounted	7,933	7,296
Total Other revenue	28,059	24,283
	2019	2018

2. Analysis of Expenses

Expenses related to public fundraising		
Dinner Costs	15,678	21,612
Garden Tour	22,638	17,803
Total Expenses related to public fundraising	38,316	39,415
Volunteer and employee related costs		
Fringe Benefit Tax - FBT	2,250	2,243
Staff Expenses	6,802	3,736
Total Volunteer and employee related costs	9,051	5,979
Costs related to providing goods or services		
Visitor Centre	379,428	301,844
Cafe	123,543	135,578
Species Management	51,491	49,861
Marketing	35,056	43,703
Wages	935,321	859,514
Board	14,280	9,690
Restoration	273,100	274,130
Project Expenses	10,568	35,395
Strategic Plan	31,500	-
Total Costs related to providing goods or services	1,854,287	1,709,716
Other expenses		
Interest & Finance Charges	19,319	13,483
Accounting Software Fees	521	433
Accounting Services - Enumerate Chartered Accountants	11,843	14,860
Audit Fees	2,500	2,500
Depreciation	127,316	123,766
Legal Fees	8,053	2,055
Total Other expenses	169,552	157,097
	2019	2018

3. Analysis of Assets

Bank accounts and cash		
Cash Float - Cafe	250	430
Cash Float - Visitors Centre	1,150	750
Online Bonus Saver 02 - F/Rest	15,452	-



Westpac Cheque Account	283,085	(70,092)
Westpac Online Bonus Saver	7	300,021
Total Bank accounts and cash	299,943	231,109

Debtors and prepayments

Accounts Receivable	19,967	31,092
GST	13,577	19,214
Interest Receivable	3,533	2,411
Prepayments	21,604	17,184
Total Debtors and prepayments	58,680	69,901

Inventory

Stock on Hand - Cafe	4,592	4,380
Stock on Hand - Visitor Centre	21,331	42,316
Total Inventory	25,923	46,695

Investments

Wairarapa Building Society Term Deposit I31	120,000	121,236
Wairarapa Building Society Term Deposit I31.1	140,000	140,000
Total Investments	260,000	261,236

	2019	2018
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4. Analysis of Liabilities**Creditors and accrued expenses**

Accounts Payable	160,622	102,613
Bond Received	-	400
Total Creditors and accrued expenses	160,622	103,013

Employee costs payable

Wages - Accrued Leave	62,303	47,904
Total Employee costs payable	62,303	47,904

Unused donations and grants with conditions

Unspent Grants - Pub Charity, Trust House & WBS	317,952	349,130
Total Unused donations and grants with conditions	317,952	349,130

Other current liabilities

Current Portion - Flexirent	3,081	-
Current Portion - Wairarapa Building Society	39,391	41,950
Total Other current liabilities	42,472	41,950

Loans

Department of Conservation - Estate V Anderson	140,000	140,000
Flexirent - Lease to Own - Cafe Oven	3,502	-
Wairarapa Building Society	166,605	121,474
Total Loans	310,107	261,474



	2019	2018
5. Property, Plant and Equipment		
Buildings		
Buildings at cost	5,926,339	5,926,339
Accumulated depreciation - buildings	(877,958)	(762,683)
Total Buildings	5,048,382	5,163,656
Plant and Office Equipment		
Plant and office equipment at cost	232,018	104,701
Accumulated depreciation - plant and office equipment	(76,847)	(67,006)
Total Plant and Office Equipment	155,171	37,696
Total Property, Plant and Equipment	5,203,553	5,201,352
	2019	2018

6. Accumulated Funds

Accumulated Funds		
Opening Balance	5,006,822	4,921,104
Surplus/ (Deficit) for the Year	(52,179)	85,719
Total Accumulated Funds	4,954,643	5,006,822
Total Accumulated Funds	4,954,643	5,006,822

7. Contingent Liabilities and Guarantees

There are no contingent liabilities or guarantees as at 30 June 2019 (2018 - nil).

8. Significant Grants and Donations with Conditions Recorded as a Liability

A grant of \$15,000 was received on 10 May 2019 from Trust House Charitable Trust. This is for use on the feasibility study.

A grant of \$294,441.83 was received on 28 June 2019 from Pub Charity Limited. This is for use on the Forest Restoration Programme for the year 1 July 2019 to 30 June 2020.

A grant of \$8,150.00 was received on 10 July 2019 from Wairarapa Building Society. This is for use on the Visitors Centre Carpark.

9. Events After the Balance Date**Grants Approved But Not Received**

The Board has been advised that no grants were outstanding at balance date.

10. Commitments

On 1 October 2018 Pukaha Mount Bruce Board entered into a commitment with Programmed Maintenance Services (NZ) Limited with a contract term of seven years. The contract states a value of \$55,224.00 (Excl GST) but is subject to variation.

11. Ability to Continue Operating

The entity will continue to operate for the foreseeable future.



2019 2018

12. Specific Donations, Grants & Sponsorships**Education Programmes**

T.G. Macarthy Trust	10,000	10,000
Total Education Programmes	10,000	10,000

Forest Restoration Programme

Tararua District Council	12,500	10,000
Masterton District Council	20,000	15,000
Pub Charity Ltd	643,572	615,051
Less Unspent Grants	(294,442)	(349,130)
Total Forest Restoration Programme	381,630	290,921

Carpark & Stormwater Project

Eastern & Central Community Trust	-	30,000
Higgins	10,000	20,000
Trust House Charitable Trust	15,000	50,000
Wairarapa Building Society	8,510	-
Less Unspent Grants	(23,510)	-
Total Carpark & Stormwater Project	10,000	100,000

Pukaha Rebrand

Trust House Charitable Trust	-	45,000
Total Pukaha Rebrand	-	45,000

Species Management

OMV Upstream	-	10,000
Total Species Management	-	10,000

Feasibility Study

Trust House Charitable Trust	15,000	-
Total Feasibility Study	15,000	-

Other Donations, Grants & Sponsorship

Hectare Donations	2,647	5,584
Dinner - Donations	14,461	29,217
Grant - Department of Conservation	60,000	-
Grant - Ministry of Social Development	-	2,261
Grant - Tararua Reap	-	2,609
Sponsorship - Kiwi Recruitment	5,000	4,348
Sponsorship - Innes Dean Tararua Law Limited	10,000	8,000
Sponsorship - Earthcare	-	8,696
Sponsorship - Rival Wealth	-	2,000
Sponsorship - Trust House	10,000	-
Sponsorship - Homecare Medical	2,000	-
Bequest - Estate B G McClelland	1,329	108,182
Bequest - Estate R P Lowe	5,000	-
Bequest - Estate L D Rolston	5,000	-
Total Other Donations, Grants & Sponsorship	115,437	170,896



	2019	2018
Grants included in Revenue from providing goods and services		
Department of Conservation	284,300	235,895
Total Grants included in Revenue from providing goods and services	284,300	235,895
Total Specific Donations, Grants & Sponsorships	816,367	862,711

13. Hectare Donations

Donations were received from the public for the restoration of the Pukaha Mount Bruce Forest.

14. Accountancy and Audit Services

Enumerate Limited provides accounting services to the Board at no charge. Sellar and Sellar provides audit services to the Board at a discounted amount. These discounts provided by these Accountancy firms are part of their community support programmes and are effectively donations.

15. Vehicle Lease

Fagan Ford Masterton provide a 2019 Ford Focus Wagon for use by the Board. The vehicle is provided at no charge and is effectively a donation.

16. Interest Income

During the 2019 year the Board received interest on its bank accounts and term deposits. Note the interest received on the \$140,000 investment from the Department of Conservation - Estate of V Anderson can only be applied to scholarship expenses (50%) and translocation of of bird species (50%) as described in the memorandum of understanding.

Interest Earned:

- Wairarapa Building Society Term Deposits: \$7,989.17 (2018: \$8,533.48)
- Westpac Bank: \$5,747.38 (2018: \$525.04)

17. Department of Conservation - Forest Restoration Programme

The Department of Conservation, by arrangement with the Board, were project managers for the restoration of the Pukaha Mount Bruce Forest until 30 June 2016. From 1 July 2016 the programme was fully the responsibility of the Board.

18. Education Programmes

The education programmes are run as part of the visitor centre operation. Grant funding is sought to assist with these programmes.

19. Visitor Services Developments

The Board is undertaking an upgrade of the visitor services at Pukaha Mount Bruce.

Stage 1: The re development of the Visitor Centre and new Interpretative Gallery was completed in the 2013 year at a total cost of \$1,421,762.

Stage 2: The upgrade and re development of the Kiwi House was been completed in the 2012 year at a total cost of \$1,274,616. Additional expenditure of \$7,540 was incurred in the 2013 year.

Stage 3: The upgrade of toilets, new sewerage system and water collection, has incurred cost to date of \$352,775, in the 2014 year.

Stage 4: The Free Flight Aviary Project was completed in May 2016 and \$1,067,680 was spent this financial year, with a total cost of \$1,090,073.

Stage 5: The Board completed a car park extension and upgraded the storm water drainage to the existing car park at a cost of \$132,203, in the 2018 year.



20. Tagged Funds

The Board has the following tagged funds. These funds are held in separately identified bank accounts.

- Forest Restoration - Capital Fund (WBS I31): \$120,000 (2018: \$121,236).
- Department of Conservation - Estate V Anderson - Elwin Welch Memorial Scholarship (WBS I31.1): \$140,000 (2018: \$140,000).

21. Wages - Accrued Leave

This year this there is accrued leave at balance date amounting to \$62,303 (2018: \$47,904).

22. Wairarapa Building Society Loan

A loan facility is in place with the Wairarapa Building Society. The limit of this facility is \$250,750 had a term of 5 years from 29 July 2014. This term has expired and has been renewed from 26 June 2018 with a term of 5 years to 26 June 2023.

The balance of the loan as at 30 June 2019 is \$205,996 (2018: \$163,424).

The current interest rate applicable is 5.850%.

23. Department of Conservation - Estate V Anderson - Elwin Welch Memorial Scholarship

In 2009 the Board received a loan of \$140,000 from the Department of Conservation from Estate of V Anderson. The loan is for a 10 year period with no interest repayable on the loan over the period of the loan. Under a memorandum of understanding only the interest accumulated on the initial deposit is available to establish a scholarship fund in the memory of Elwin Welch (50%) and for the translocation of bird species under Department of Conservation management/supervision (50%).

The loan was due to be repaid during the 2019 year. Department of Conservation and the Executors are looking to have the loan arrangement extended and the funds remain on deposit at the WBS subject to the Board approving the terms and conditions or the rearrangement.

Interest Received for the Year: \$4,826 (including accrual of \$3,242)

Scholarship Paid: \$2,413 (held at 30 June 2019 for future payment)

Forest Restoration Programme: \$2,413

24. Lease Agreement - Department of Conservation

On 1 March 2010 the Board entered into a lease agreement with the Department of Conservation for a term of 30 years for the occupancy of the land where the visitor centre is located. The Visitor Centre and Café is owned and operated by the Board.

25. Related Parties

During the period there was a related party transaction between Focus Consulting and Pukaha Mount Bruce Board. Focus Consulting provided services totalling \$31,500 that was donated back to the Board. This work was completed by Lester Wolfreys, whom is the partner to Emily Court, the General Manager of Pukaha Mount Bruce.

Other than the transaction disclosed there has been no other material transactions between the Board and any related parties.



26. Significant Donated Assets - Department of Conservation

On 20 June 2016 the Board and the Department of Conservation signed a memorandum of understanding regarding the transfer of significant assets (including buildings and other structures) from the Department to the Board. During the year the following assets were transferred to Board ownership and have been declared as donations (Buildings & Structures Donated):

- Wooden House (\$135,000 - WPC Valuation 1 December 2016)
- Brick House (\$123,000 - WPC Valuation 1 December 2016)
- Staff Quarters/ Volunteer Accommodation (\$123,000 - WPC Valuation 1 December 2016)
- Services Block (\$105,000 - WPC Valuation 1 December 2016)
- Workshop (\$104,000 - WPC Valuation 1 December 2016)
- Aviary (\$34,000 - WPC Valuation 1 December 2016)
- Aviary (\$34,000 - WPC Valuation 1 December 2016)



INDEPENDENT AUDITOR'S REPORT

To the Members of Pukaha Mount Bruce Board

Opinion

We have audited the accompanying performance report of Pukaha Mount Bruce Board on pages 3 to 23, which comprises the entity information, the statement of service performance, the statement of financial performance and statement of cash flows for the year ended 30 June 2019, the statement of financial position as at 30 June 2019, the statement of accounting policies and other explanatory information.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report:

- a) the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable;
- b) the performance report on pages 3 to 23 presents fairly, in all material respects:
 - the entity information for the year ended 30 June 2019;
 - the service performance for the year then ended; and
 - the financial position of Pukaha Mount Bruce Board as at 30 June 2019, and its financial performance, and cash flows for the year then endedin accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit), issued in New Zealand by the New Zealand Accounting Standards Board.

Basis for Qualified Opinion

The Pukaha Mount Bruce Board's activities involve significant cash transactions. In common with other organisations of a similar nature, control over this income is limited. We were unable to obtain sufficient appropriate audit evidence about cash income and consequently, we were unable to determine whether any adjustments to these income amounts were necessary.

We conducted our audit of the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with International Standards on Auditing (New Zealand) (ISAs (NZ)), and the audit of the entity information and statement of service performance in accordance with the International Standard on Assurance Engagements (New Zealand) ISAE (NZ) 3000 (Revised). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Performance Report section of our report. We are independent of Pukaha Mount Bruce Board in accordance with Professional and Ethical Standard 1 (Revised) Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other than in our capacity as auditor we have no relationship with, or interests in, Pukaha Mount Bruce Board.

Restriction on Responsibility

This report is made solely to the Members, as a body, in accordance with section 42F of the Charities Act 2005. Our audit work has been undertaken so that we might state to the Members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Members as a body, for our audit work, for this report, or for the opinions we have formed.

Board's Responsibility for the Performance Report

The Board is responsible on behalf of the entity for:

- (a) identifying outcomes and outputs, and quantifying the outputs to the extent practicable, that are relevant, reliable, comparable and understandable, to report in the statement of service performance;
- (b) the preparation and fair presentation of the performance report which comprises:
 - the entity information;
 - the statement of service performance; and
 - the statement of financial performance, statement of financial position, statement of cash flows, statement of accounting policies and notes to the performance report in accordance with Public Benefit Entity Simple Format Reporting – Accrual (Not-For-Profit) issued in New Zealand by the New Zealand Accounting Standards Board, and
- (c) for such internal control as the Board determines is necessary to enable the preparation of a performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report, the Board is responsible on behalf of the entity for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Board either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Performance Report

Our objectives are to obtain reasonable assurance about whether the performance report is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (NZ) and ISAE (NZ) 3000 (Revised) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance report.

As part of an audit in accordance with ISAs (NZ), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the performance report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for

one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the performance report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the performance report, including the disclosures, and whether the performance report represents the underlying transactions and events in a manner that achieves fair presentation.
- Perform procedures to obtain evidence about and evaluate whether the reported outcomes and outputs, and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

A handwritten signature in cursive script, appearing to read 'Sellar & Sellar', written in black ink.

Sellar & Sellar
Masterton
12 November 2019